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Teleconference Board Meeting Minutes

ARIZONA STATE BOARD OF COSMETOLOGY
June 5, 2018 at 4:00 p.m.
1740 W. Adams Suite #4400
Phoenix, Arizona 85007

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public and to members of the Arizona State Board of Cosmetology that the Board will hold a teleconference meeting open to the public on the date and at the time indicated above. The Board may vote to go into Executive Session for the purpose of obtaining legal advice on any of the agenda item pursuant to A.R.S. § 38.431.03 (A)(3).

Board Members

Gary Begley, School Owner, Chairperson
Karla Clodfelter, Cosmetologist, Vice Chairperson
Melissa Porter, Public Member
Charlie Phan, Nail Technician
Thomas Rough, Cosmetologist
Brandy Wells, Public Member
Vacant, Instructor

1. Call to Order

2. Roll Call of Board Members

Gary Begley
Karla Clodfelter
Charlie Phan
Brandy Wells

3. Personnel Matters

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for purposes of discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee; A.R.S. § 38-431.03(A)(2), discussion or consideration of confidential information; and A.R.S. § 38-431.03(A)(3), to obtain legal advice.

1. Review, discussion and action on Executive Director Retirement.

Executive Director Donna Aune announced that she has decided, after thirty-one years of public service, to retire from her position as Executive Director of the Board of Cosmetology on June 29, 2018. Executive Director Donna Aune stated that she has enjoyed her time working for the Board and all of the work that has been accomplished. Executive Director Donna Aune thanked the Board and expressed her respect for each Board member.

Board members congratulated Executive Director Donna Aune on her pending retirement and thanked her for her thirty-one years of service with the Board and that she will be missed.

MOTION by Gary Begley to accept Executive Director Donna Aune June 29, 2018, retirement date and wished Donna the very best. MOTION SECONDED by Karla Clodfelter. MOTION CARRIED UNANIMOUSLY.

2. Review, discussion and action on determining method for filling the Executive Director position.

Executive Director Donna Aune stated that she has contacted the Department of Administration, Human Resources Division, and has spoken with Jacqueline Hill for assistance. Ms. Hill advised that the Board has two options for filling the Executive Director position. The Board could post the position or proceed with a direct hire. If the Board chooses to proceed with a direct hire, the Board would need to send a letter to Ms. Hill indicating that was the direction they wish to take.

Executive Director Donna Aune stated that she is recommending Kim Scoplitte, Deputy Director to serve as the Executive Director. Kim Scoplitte has been with the Board for eighteen years and has served as the Deputy Director for the last three years. Executive Director Donna Aune stated Kim Scoplitte has eighteen years of agency knowledge and this would be a smooth transition for the agency as well as staff. Kim Scoplitte is competent to lead the agency and is surrounded by a great Board and staff.

Gary Begley stated that he also supported the recommendation of Kim Scoplitte to the position of Executive Director. Gary Begley stated that he has worked with Kim Scoplitte for many years and she has done a good job.

Charlie Phan stated that he has worked with Kim Scoplitte and supports the recommendation of Kim Scoplitte to the position of Executive Director.

Karla Clodfelter stated that she supported the recommendation of Kim Scoplitte to the position of Executive Director, that she has done a good job and that this would be a smooth transition for the agency.

Brandy Wells stated that she did not know Kim Scoplitte that well and would like to see a resume.

MOTION by Gary Begley to accept the direct hire method for filling the Executive Director position and to compose a letter to be sent to Human Resources expressing the Board's decision. MOTION SECONDED by Karla Clodfelter. MOTION CARRIED UNANIMOUSLY.

4. Adjournment

MOTION by Karla Clodfelter to adjourn the meeting at 4:14 p.m. MOTION SECONDED by Brandy Wells. MOTION CARRIED UNANIMOUSLY.

In accordance with Title III of the Americans with Disabilities Act, the Cosmetology Board does not discriminate on the basis of disabilities in its programs, services or activities. Individuals who need reasonable accommodation to participate or who need information in an alternative format may contact Mimi Ahmetovic the ADA Coordinator at (480) 825-7002