

#### MISSION STATEMENT

To ensure the public health, welfare, and safety through education and enforcement of the cosmetology laws and rules by the regulation of salons, schools, and individuals who practice Cosmetology.

## AGENDA

### ARIZONA STATE BOARD OF COSMETOLOGY TELEPHONIC BOARD MEETING MINUTES

April 6, 2020 at 8:00 a.m.  
1740 W Adams, Suite 4400  
Phoenix AZ 85007

**CALL IN INFORMATION**  
**DIAL 1-877-820-7831**  
**ENTER PASSWORD 991519#**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public and to members of the Arizona State Board of Cosmetology that the Board will hold a meeting open to the public on the date and at the time indicated above. The Board may vote to go into Executive Session for the purpose of obtaining legal advice on any of the agenda item pursuant to A.R.S. § 38.431.03 (A)(3).

### **Board Members**

Gary Begley, School Owner, Chairperson  
Thomas Rough, Cosmetologist  
Brandy B. Wells, Public Member  
Jenna M Bentley, Public Member  
Amber Cepkauskas, Cosmetologist  
Vacant, Instructor  
Vacant, Nail Technician

## **1. Call to Order**

## 2. Roll Call of Board Members

Gary Begley  
Thomas Rough  
Brandy Wells  
Jenna Bentley  
Amber Cepkauskas

### Also in Attendance:

Kim Scoplitte, Executive Director  
Theresa Bunch, Deputy Director  
Irma Telles, Investigative Supervisor  
Kari Watkins, Administrative Services Officer I  
Mona Baskin, Assistant Attorney General

## BOARD BUSINESS

The Board may vote to go into executive session to obtain legal advice pursuant to A.R.S. § 38-431.03 (A) (3)

### 1. Discussion, Consideration and Possible Action Pursuant to Executive Order 2020-17 Continuity of Work (March 26, 2020)

#### A. Discussion, Consideration and Reconsideration on March 31, 2020, Board Decision regarding Waiver of Personal and Salon Renewal Fees.

Kim Scoplitte Executive Director stated that on the last Board meeting held on March 31, 2020, the Board made a motion to temporarily suspend personal and salon license fees from April 1, 2020 thru September 30, 2020.

After the meeting Board staff discussed what the administrative and financial impact this would be to the agency. Staff discussed that we would have to work with our data provider GL Solutions which will be a cost to agency, the amount of refunds which would need to be processed would be enormous and lack of staff to support the amount of work it will take.

**Board Members discussed the waiver of Personal and Salon Renewal Fees and to tabled this for staff to contact the agency's Budget Analyst, General Accounting Office and the Governor's Office to gather further information.**

#### B. Discussion, Consideration and Possible Action on Issuing Provisional Licenses

1. A state agency or board that licenses individuals or entities as indicated herein shall:
  - e. Unless prohibited by federal law or regulation, if an examination cannot be provided via electronic or remote format, the state agency or board shall issue a provisional license to an applicant who has met all other requirements of Arizona statute and administrative code, but who is unable to take the required

examination due to the current closure of private testing centers and unavailability of an electronic or remote testing option, under the following conditions:

- i. The applicant must meet all other requirements under Arizona law;
- ii. A provisional license is valid for six months from the date of issuance;
- iii. A provisional license will be suspended 20 days after the in-person testing centers reopen, or the examinations otherwise become available, including in an electronic or remote format, unless the applicant passes the required examinations prior to license suspension;
- iv. The provisional license is no longer provisional and becomes a regular license pursuant to Arizona law and administrative code upon successful passage of the required examinations.

2. Any fees required to be collected by the state agency or board may be waived at the state agency or board's discretion.

2. Discussion, Consideration and Possible Action regarding Executive Order 2020-12 Prohibiting The Closure of Essential Services (March 23, 2020)

Discussion on licensed Salon as Essential Personal Services during the COVID-19 Public Health Emergency.

2. An essential function is defined as one specifically identified as such or a function that promotes the public health, safety and welfare of the state or assists others in fulfilling such functions. The following includes categories of essential functions and shall include but not be limited to:

e. Essential Businesses and Operations: includes but is not limited to Healthcare and Public health Operations, Human Services Operation, Essential Governmental Functions and Essential Infrastructure Operations as well as the following:

Professional and personal services: Professional services, such as legal services, accounting services, insurance services, personal hygiene services (including barber shops and salons) with additional sanitization precautions as recommended for businesses by the Arizona Department of Health Services and real estate services (including appraisal and title services.)

**Gary Begley stated that we do not need to address this as the Governor on April 3, 2020, released additional guidance on essential services and recreational activities which included the closure of Cosmetology, Hairstyling, Nail Salons and Aesthetic Salons.**

**ADJOURNMENT**

**MOTION by Jenna Bentley to adjourn the meeting at 8:46 a.m. MOTION  
SECONDED by Thomas Rough.**

Roll Call:

Vote	Mr. Begley	Mr. Rough	Ms. Wells	Ms. Bentley	Ms. Cepkauskas
Aye	x	x	x	x	x
Nay					
Recused					
Abstained					
Absent					

**MOTION CARRIED.**

In accordance with Title III of the Americans with Disabilities Act, the Cosmetology Board does not discriminate on the basis of disabilities in its programs, services or activities. Individuals who need reasonable accommodation to participate or who need information in an alternative format may contact Mimi Ahmetovic the ADA Coordinator at (480) 825-7002.