



1721 E Broadway Rd · Tempe, Arizona 85282-1611
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MISSION STATEMENT

To ensure the public health, welfare, and safety through education and enforcement of the cosmetology laws and rules by the regulation of salons, schools, and individuals who practice Cosmetology.

AGENDA Special Meeting Minutes

ARIZONA STATE BOARD OF COSMETOLOGY
September 12, 2017 at 1:00 p.m.
1721 East Broadway
Tempe, Arizona 85282-1611

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public and to members of the Arizona State Board of Cosmetology that the Board will hold a special meeting open to the public on the date and at the time indicated above. The Board may vote to go into Executive Session for the purpose of obtaining legal advice on any of the agenda item pursuant to A.R.S. § 38.431.03 (A)(3).

Board Members

Gary Begley, School Owner, Chairperson
Karla Clodfelter, Cosmetologist, Vice Chairperson
Jessica M Stall-Rainbow, Public Member, Secretary/Treasurer
Melissa C Porter, Public Member
Charlie C Phan, Nail Technician
Thomas Rough, Cosmetologist
Vacant, Instructor

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call of Board Members**

4. Board Business

The Board may vote to go into executive session to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3) on Items 4(B) & (C).

A. Introduction of Mona Baskin, Assistant Attorney General, as Board counsel.

Executive Director Donna Aune introduced Mona Baskin, the Board's new Assistant Attorney General. Mona Baskin spoke to the Board Members and gave a short synopsis of her background and was looking forward to working with the Board.

Before going into executive session Chair Gary Begley asked the Boards legal counsel to introduce themselves.

Bill Thorpe introduced himself who is with Thorpe Shwer Law Firm as well as Tyler Grim and stated that they have been retained to represent the Board in connection with a letter the Board received on August 17, 2017, from the Department of Administration Accounting Office signed by Clark Partridge. Mr. Thorpe further stated that they had done preliminary investigation and were prepared to give the Board advice on how to proceed.

1:10 p.m. MOTION by Melissa Porter to go into executive session to obtain legal advice under item 4. B & C of the agenda. MOTION SECONDED by Gary Begley. MOTION CARRIED.

B. Discussion, consideration, and possible action on internal policies and procedures and compliance with provisions with the Arizona State Accounting Manual.

C. Discussion, consideration, and possible action on hiring and filling vacant positions within the agency.

2:05 p.m. Back in open session.

MOTION by Melisa Porter to have Bill Thorpe draft a letter to the Department of Administration Accounting Office in response to the letter received on August 17, 2017. MOTION SECONDED by Karla Clodfelter. MOTION CARRIED.

Chair Gary Begley stated to move forward with filling the vacancies within the agency.

5. Adjournment

MOTION by Jessica Rainbow to adjourn the meeting at 2:10 p.m. MOTION
SECONDED by Melissa Porter. MOTION CARRIED.

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