

Office Use:

ARIZONA STATE BOARD OF COSMETOLOGY

1740 West Adams Street #4400 • Phoenix • AZ • 85007

(480) 784-4539 azboard@azboc.gov

CERTIFICATION REQUEST FORM

Please print or type. *Incomplete forms will cause processing delays.*

Complete and return with a **\$30.00 money order or cashier's check.** FEES ARE NON-REFUNDABLE.

The Board is able to certify only the information *currently in its files.*

Full Name:		Date of Request:	
Address:			
City:	State	Zip Code	Phone #:
Social Security #:			

***Please complete only Section I OR Section II.**

Effective 11/26/2018: Arizona has stopped mailing a copy to the licensees, it will be emailed directly to the requesting State Board.

List the state or school email address to which the certification should be e-mailed: _____

***SECTION I - PERSONAL LICENSE CERTIFICATION** Check if, **Reactivating AZ License over 10 years**

If you have more than one type of license and want all to be certified, you must provide a separate form and fee for each license. If you are or were licensed in Arizona, complete the following information:

8 digit license number: _____ Expiration date: _____

Name as printed on the license: _____

YOUR SIGNATURE HERE: _____

***SECTION II - SCHOOL HOURS CERTIFICATION**

If you were never licensed in Arizona but earned hours and need those student hours certified. Please note if your student hours are over 10 years ago, the board may not have the information on file.

Complete the following information:

List additional schools on reverse; provide all information for *every* school. (Month & Year)

School Information:

Dates of Attendance: Start: _____ End: _____

Your full name while enrolled in school: _____

School Name: _____ Address: _____

CURRICULUM STUDIED: Cosmetology Nail Technology Aesthetics Hairstyling Instructor

Pursuant to section 41-1093.01, Arizona Revised Statute, an agency shall limit all occupational regulations to regulations that are demonstrated to be necessary to specifically fulfill a public health, safety or welfare concern. Pursuant to sections 41-1093.02 and 41-1093.03, Arizona Revised Statutes, you have the right to petition this agency to repeal or modify the occupational regulation or bring an action in a court of general jurisdiction to challenge the occupational regulation and to ensure compliance with section 41-1093.01, Arizona Revised Statutes.

If you have a disability and require reasonable accommodations to participate in our services including receiving this information in an alternative format, contact the ADA Coordinator at (480) 784-4539.