



**Arizona State Board of Cosmetology
Substantive Policy Statement
Arizona Revised Statute § 32-4302 Arizona Universal Licensing Recognition
Effective August 27, 2019**

This substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedures Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties, you may petition the agency under Arizona Revised Statutes § 41-1033 for a review of the statement.

DETERMINATION OF RESIDENCY

The Arizona Board of Cosmetology has adopted this Substantive Policy Statement to provide the public with information useful in the Board's implementation of A.R.S. § 32-4302 which mandates the issuance of professional or occupational license to a person who has been licensed in another state for at least 12 months and who meets certain conditions. This Substantive Policy Statement addresses only the residency requirement of A.R.S. § 32-4302; a person may be required to meet additional conditions.

As amended, A.R.S. § 32-4302(A) provides that a person shall be granted an occupational or professional license in the same discipline and at the same practice level if the person meets established residency in Arizona. The Board recognizes that there may be a number of different ways a person may try to demonstrate that they have established residency in the State. Applicants who seek licensure under A.R.S. § 32-4302 shall submit objective evidence that they reside in Arizona. The burden to demonstrate residency rests with the applicant. The question of whether residency has been established rests exclusively with the Board. Objective evidence that an applicant has established residency in Arizona may include, but is not limited to:

- A valid Arizona driver's license
- A current a motor vehicle registration
- Arizona voter registration
- A dated rental contract with proof of payment
- Proof of establishment of Arizona utilities
- Enrollment of children in Arizona schools – Grades K -12
- Documentation demonstrating a change in permanent address on all pertinent records
- Military Form 2058

In determining whether an applicant has satisfied the residency requirement of A.R.S. § 32-4302(A), the Board will consider all reasonable evidence demonstration that an applicant has established residency in Arizona.